

**MAYOR AND COUNCIL STRATEGIC FOCUS AREA SUBCOMMITTEE**  
**Environment, Planning & Resource Management**  
**ADMINISTRATIVE ACTION REPORT AND SUMMARY**  
**SEPTEMBER 26, 2007**

Meeting called to order at 5:00 p.m.

**COUNCIL MEMBERS PRESENT:** Council Member Karin Uhlich, Ward 3 (Chair)  
Council Member Carol West, Ward 2

**COUNCIL MEMBERS ABSENT:** Council Member Nina Trasoff, Ward 6 (Excused)

**STAFF PRESENT:** Karen Masbruch, Assistant City Manager

**OTHER STAFF PRESENT:** Dennis Rule, Tucson Water  
Ernie Duarte, Development Services  
Jessie Sanders, Development Services  
Albert Elias, Urban Planning & Design  
Chris Kaselemis, Urban Planning & Design  
Holly Lachowicz, Ward 3

<b>AGENDA ITEM/MAYOR AND COUNCIL ACTION</b>	<b>STAFF ACTION</b>
<b>2. Call to the Audience:</b> No one spoke	Staff is informed. No action taken.
<b>3. CAP Board Update:</b> Dennis Rule from Tucson Water updated the subcommittee via a memorandum from David Modeer regarding Central Arizona Project matters.	Staff is informed. No action taken.
<b>4. Design Guidelines Presentation:</b> Ed Marley from Swaim Associates Ltd. Architects and Dave Burns from Burns Wald-Hopkins Architects addressed the subcommittee regarding design principles, and what the City's goals and expectations are in regard to design. Recommendations included taking a holistic approach to design in our community, including the Land Use Code and Development Standards. Marley and Burns are reviewing what Scottsdale, AZ has done regarding creating design guidelines for their community.	Staff is informed. No action taken.
<b>5. General Plan Update:</b> Albert Elias from Urban Planning & Design presented an overview of issues related to updating the General Plan. At a minimum, legislation requires an energy element to be incorporated into the plan. As a foundational policy statement, the General Plan is a good starting point for other policy direction, such as sustainability. The subcommittee indicated that now is the time to begin looking at General Plan updates and possible restructuring of the plan.	Staff is informed. No action taken.
<b>6. Development Services Solar Residential Stakeholder Update:</b> Jessie Sanders from Development Services provided a status report to the Subcommittee regarding progress related to the Solar Fee Credit Incentive <b>Development Services Solar Residential Stakeholder Update (Cont):</b>	Staff is informed. No action taken.

**AGENDA ITEM /MAYOR AND COUNCIL ACTION**

**STAFF ACTION**

resolution adopted by Mayor and Council on September 27, 2005, which went into effect on January 1, 2006. In response to plans review concerns from the solar community, a Solar Stakeholder Committee began meeting in April 2007 to focus on creating a set of information requirements for plans submittals. The effort resulted in the elimination of Site Plan requirements for rooftop installations, alignment of TEP incentives with DSD processes and the creation of a submittal checklist. The Solar Fee Credit Incentive has a sunset date of December 31, 2007.	
<b>7. Future Agenda Items:</b> DSD Stakeholder Update – Periodic Reports Land Use Code – Next steps (legal perspective) Southlands Planning – Continue discussion Water Issues Stormwater Issues	
<b>Meeting Adjourned at 5:50 p.m.</b>	